



Request for Proclamation or Certificate of Recognition

Before submitting your request, please review these [Guidelines](#)

Requests for proclamations or certificates of recognition to be presented at an event or Council meeting are provided to the Mayor for approval. All requests should be sent four to three weeks in advance of the event.

Please provide the following information to the City Clerk's Office:

- Contact information (name, email, phone, mailing address) of the person submitting the request
- Date of the event
- Name and title of the person accepting the proclamation
- Proclamation verbiage*

*We reserve the right to edit for content and length.

When Choosing Between a Proclamation and Certificate of Recognition:

A [Proclamation](#) is a document that dedicates a day, week or month in the City of La Mesa to honor a special event, cause or purpose

- Requests must include several (6-8) one sentence factual statements about important things the organization/individual has done throughout its history, highlights, facts, etc. and why this day, week or month should be proclaimed

A [Certificate of Recognition](#) is a certificate used for events such as grand openings, ribbon cuttings, retirements, special birthdays, anniversaries, general recognition earned by a citizen of the City of La Mesa (such as graduations, Eagle Scout, championships, volunteerism, etc.)

- Birthday Recognition – recipient must be celebrating +80 years and be a resident of La Mesa
- Wedding Anniversaries – the recipients must be celebrating 50 or more years and residents of La Mesa

Submitting a Request

All requests should be addressed to:

City Clerk's Office
8130 Allison Avenue
La Mesa, CA 91942
cityclrk@ci.la-mesa.ca.us

- Please allow up to 10 business days for consideration and processing of your proclamation or certificate of recognition

- If the proclamation or certificate of recognition is not being presented at a Council meeting or at an event by the Mayor or a Councilmember then you will be able to pick up the finished proclamation or certificate of recognition at La Mesa City Hall (8130 Allison Ave., La Mesa 91942)

The Mayor reserves the right to decline any request for proclamation or certificate of recognition, as well as the right to make exceptions to the guideline procedures.



Proclamation and Certificate of Recognition Guidelines

Pursuant to LMCC § 2.12.065, *Proclamations* shall be reserved for those activities, events or declarations which are made on behalf of the citizens of the city.

Proclamations and Certificates of Recognition may be issued for:

- Public awareness
- Charitable fundraising campaigns
- Non-profit organizations
- Arts and cultural celebrations
- Celebrating anniversaries of longtime businesses
- Special honors, determined by Mayor

Proclamations and Certificates of Recognition will not be issued for:

- Matters of political or religious nature
- Events or organizations with no direct relationship to the City of La Mesa
- Campaigns or events contrary to City policies

Additionally:

- The Mayor reserves the right to approve or decline any proclamation or certificate of recognition request and to edit the drafted material for final wording.
- A certificate of recognition is an alternative where the criteria for a proclamation are not met.

WHEREAS, May 11th, 2017 is observed as National Twilight Zone Day, that mysterious day highlighted with eerie background music and unexplainable occurrences; and

WHEREAS, the television show The Twilight Zone was created, written and narrated by Rod Sterling; and

WHEREAS, The Twilight Zone premiered on October 1, 1959 and ran for five seasons with its last episode airing in 1964; and

WHEREAS, in the show ordinary people find themselves in extraordinarily astounding situations, which they each try to solve in a remarkable manner; and

WHEREAS, The Twilight Zone introduced many Americans to common science fiction and fantasy tropes;

WHEREAS, the success of The Twilight Zone series led to a Disneyland attraction, feature film, a radio series, a comic book, a magazine, and various other spin-offs that spanned five decades, including two revival televisions series; and

NOW, THEREFORE, I, Mayor of the City of La Mesa, and the entire City Council, do hereby proclaim the 11th day of May, 2017 as

NATIONAL TWILIGHT ZONE DAY

in the City of La Mesa and call upon all citizens to watch The Twilight Zone, a show that crafted stories that, at their core, spread ideas which resonate with any person of any generation.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the official seal of the City of La Mesa to be affixed this 11th day of May 2017.

Mayor

Vice Mayor

Councilmember

Councilmember

Councilmember

City of La Mesa
Certificate of Recognition

Presented to

City Hall

*In honor of its new store and ribbon cutting event, and with sincere
congratulations and best wishes for many years of success.*

Mayor

CITY OF LA MESA
CERTIFICATE OF CONGRATULATIONS

to

JOHN DOE

on the occasion of his 90th Birthday

It is a great mark of distinction to reach this milestone in your life. May you see many more years of happiness and joy.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the official seal of the City of La Mesa to be affixed this 18th day of September 2017.

Mayor

Vice Mayor

Councilmember

Councilmember

Councilmember